

F. No. 13021/15/2016-IES
Government of India
Ministry of Finance
Department of Economic Affairs
(IES Cadre)


Room No. 59, North Block,
New Delhi, dated: 28th February 2018

OFFICE MEMORANDUM

Subject: Implementation of SPARROW software for recording of APARs w.e.f. 1st April 2018-reg.

In continuation of this Department's OM of even number dated 31st January, 2018 on the captioned subject, it is stated that NIC has informed that only 245 IES officers have registered on PIMS for implementation of SPARROW (list enclosed).

2. All IES Officers are requested to go through the attached list and in case of any discrepancy, they should inform Shri Sanjeev Mathur, Technical Director, NIC, DEA at [sanjeevm@nic.in.](mailto:sanjeevm@nic.in), under intimation to undersigned at the email ID mentioned below.
3. Officers who still have not registered on PIMS may get themselves registered latest by 15th March, 2018. It is stated that in case the officers fail to register on the online portal before/on the stipulated date, the online portal will be closed.
4. It is reiterated that with effect from 1st April, 2018, no physical copies of the APAR form will be made available by the IES Cadre, and no APAR in physical form will be accepted by the IES Cadre from any officer/Ministry/Department, on any grounds whatsoever. The IES Cadre would not be responsible for any delay in submission of the APAR by any officer.


(Sushma Kindo)
Deputy Director
sushma.kindo@nic.in

To,

1. All IES Officers via email.

Copy to:

1. Joint Secretary (Admn./Estt.) of all participating Ministries/Departments where IES Officers are posted, with a request to nominate a Performance Appraisal Report (PAR) Manager at the level of Under Secretary/Deputy Director level and one PAR Custodian at the level of Director/ Joint Secretary level in order to implement SPARROW for IES Officers posted in their Ministries/Departments.

Copy also to:

PPS to Secretary, EA/OSD to CEA/PS to Adviser(IES)/PA to Director(IES)/ AD(GKJ)/ AD(ABK)/AD(DV)