

F.No. 13019/4/2018-IES  
Government of India  
Ministry of Finance  
Department of Economic Affairs  
(IES Cadre)

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Room No. 59, North Block,  
New Delhi, dated: 04.12.2018

OFFICE MEMORANDUM

**Subject: Inviting willingness for Posting of IES Officers in the Bureau of Indian Standards (BIS) on deputation basis.**

Bureau of Indian Standards has requested this department for posting of 2 IES officers working at the entry level (Assistant Director/Deputy Director) on deputation basis for a period of 3 years.

2. The Terms and Conditions of deputation are given at **Annexure I**.
3. Interested IES Officers may express their willingness and send their bio-data through proper channel to the IES cadre, Department of Economic Affairs, Room No. 59, North Block, New Delhi or Fax at **011-23093570** or send it by email at [gaurav.jha@gov.in](mailto:gaurav.jha@gov.in) by **21.12.2018**.
4. This issues with the approval of the Competent Authority.

(Gaurav Kumar Jha)  
Deputy Director (IES)  
Ph No. : 011-23095219

Copy to,  
Ms. Arya, AD (IES) with a request to upload the OM on the website.

DFA

TERMS AND CONDITIONS

**1. Period of Deputation:** From.....to..... (Details as per approval of the competent authority)

**2. Pay Fixation:**

2.1 The officer may elect to draw either the pay in the scale of pay of deputation post or his/her basic pay in the parent cadre plus deputation (duty) allowance thereon plus personal pay, if any.

2.2 The option once exercised shall be final.

2.3 However, the officer may revise the option under the following circumstances which will be effective from the date of occurrence of the same:

(a) When he/she receives proforma promotion or is appointed to non-functional grade or up-graduation of scale in the parent cadre;

(b) When he/she is reverted to a lower grade in the parent cadre;

(c) When the scale of pay of the parent post on the basis of which his/her emoluments are regulated during deputation is revised either prospectively or from retrospective date.

(d) Based on the revised/same option of the officer, in the event of proforma promotion / appointment to non-functional Grade / revision / up graduation of scales of pay in the parent cadre, his/her pay will be re-fixed with reference to the revised entitlement of pay in the parent cadre. However, if the initial option was for the pay scale of the deputation post and no change in option already exercised is envisaged, the pay already drawn in deputation post will be protected if the pay re-fixed is less.

Note: Revision in the rates of DA, HRA or any other allowance either in the IES Cadre or BIS shall not be an occasion for revision of the earlier option.

2.4 If the pay of officer in his/her cadre post undergoes downward revision, the pay in BIS is also liable to be re-fixed on the basis of revised pay and in accordance with the revised option or existing option if the he/she does not revise his option.

**3. Deputation Allowance:** The officer will be eligible to draw deputation allowance wherever admissible in case he/she has given option to draw his/her pay as admissible in IES Cadre. However, he/she will not be eligible to draw deputation allowance if he/she opts for pay of the post in BIS.

**4. Dearness Allowance:** If the officer has given option to draw his/her pay as admissible in IES Cadre, along with deputation allowance, if any, he/she will be eligible to draw dearness allowance at the Central Government rates. However, in case the member of the service has opted for pay of the post in BIS, this allowance would be admissible as per the existing rules of BIS.



**5. House Rent Allowance/ Transport Allowance:** The officer has elected to draw his/her basic pay in the parent cadre he/she would be paid house rent allowance/ transport allowance at rates applicable to him in IES cadre under relevant rules. In case the officer opts for official accommodation he/she would be required to pay the prescribed license fee for similar class of accommodation in the Government. However, if the officer has opted to draw pay in the pay scale of the post in BIS, HRD/ Transport Allowance will be regulated as per relevant rules of BIS.

**6. Transfer T.A/Joining Time:** The officer will be entitled to TA and Joining Time both on joining the post on deputation and on reversion and the expenditure on this account will be borne by BIS.

**7. TA/DA for journey on duty:** A member of the service will be paid Travelling Allowance and Daily Allowance by BIS under its own rule for the journey undertaken in connection with the official work in BIS, whether in India or abroad, and shall not be inferior to the relevant provisions of the Central Government.

**8. Medical facilities:** He/She would avail CGHS facility in BIS.

**9. Leave and Pension:** During the period of deputation, the officer will continue to be governed by the Leave Rules of IES Cadre and the entire expenditure in respect of leave taken during and at the end of deputation will be borne by BIS. **Provided that the officer shall be entitled to leave encashment as per Leave Rules of IES Cadre or can opt for encashment earned leave for a period of fifteen days in a calendar year as applicable to BIS employees.** The officer shall not be allowed any of the pension schemes of BIS.

**10. Leave Salary/ Pension Contributions:** BIS will pay the leave salary and pension contributions to Government at the rates in force from time to time. In case the officer is covered under New Pension Scheme (NPS), BIS shall make matching contribution to the NPS account of the concerned officer.

**11. Provident Fund:** The officer would continue to subscribe to his Provident Fund in IES Cadre, if any, during the period of deputation in accordance with the rules of such fund.

**12. Conduct, discipline and Appeal Rules:** The officer shall continue to be governed by the Conduct, discipline and Appeal Rules of IES Cadre.

**13. Leave Travel Concession:** BIS shall allow Leave Concession to the officer as admissible under its own rules provided these are not inferior to those admissible to him/ her under the relevant Rules for the IES Cadre. The whole expenditure in this regard shall be met by BIS. This is, however, subject to the condition that the officer had not already, before proceeding on deputation, availed of the concession during the particular block years period of his/her deputation.

**14. Disability Leave:** The borrowing organization will be liable to pay leave emoluments in respect of disability leave, if any, granted to a member of the service on account of any disability incurred in and through service in BIS even though such disability manifests itself after

termination of deputation in BIS. The relevant rules of IES Cadre will be applicable in such cases.

**15. Group Insurance:** The officer will continue to be a member of Group Insurance Scheme of IES Cadre. An amount of deducted from his/her salary as per prescribed rates as subscription towards the Insurance Scheme shall be remitted to the concerned Accountant General by BIS. If at any time the recovery of subscription falls in arrears, the same shall be recovered with interest admissible under the Scheme on the accretions to the Saving Fund.

**16. Residuary Matters:** In all matters relating the conditions of service and benefits/ facilities and perquisites in BIS not covered by Item 1 to 15 above, the officer shall be governed by the existing rules, regulations and orders of BIS. The above mentioned terms and conditions would be applicable till the officer remains on deputation with BIS. On reversion from deputation, he/she will be governed by the relevant rules laid down for IES Cadre.