Reminder-I

F. No. 13021/4/2019-IES
Government of India
Ministry of Finance
Department of Economic Affairs
(IES Cadre)
****

Room No. 59, North Block,
New Delhi, Dated: 6th December, 2019

OFFICE MEMORANDUM

Subject: Implementation of SPARROW software for recording of APARs of IES officers.

This is in continuation of earlier OM dated 2nd December, 2019 wherein it was requested that the APARs of officers posted may reach the stage of finality before the due date.

2. An analysis of APARs generated on SPARROW for 2018-19 reveals that so far 562 APARs have been generated for the assessment year 2018-19 out of which 277 APARs have not yet been closed. A large no. of the APARs are lying at the level of self-appraisal, Reporting Officers, Reviewing Officers and CR section for disclosure respectively.

3. It may be noted that the entire APAR process would end on 31.12.2019 after which the APAR will be closed at whatever stage they are. It is, therefore, requested to ensure that APARs of officers posted in your Ministries/Departments reach the stage of finality before the due date.

4. It is further stated that the APARs recorded in physical format for the assessment year 2018-19 would not be accepted.

5. This issues with the approval of the Competent Authority.

(Gaurav Kumar Jha)
Deputy Director (IES)
Ph: 011-23095219

To,

1. **Joint Secretary (Admn./Estt.) of all participating Ministries/Departments where IES officers are posted.**

Copy to:

2. **All IES officers via email.**

Copy also to:
PPS to Secretary(EA)/PS to Adviser(IES)/PA to Director(IES)/ DD(SJ)/ AD(DA)/ AD(SM)