

**File No. 13020/3/2017-IES  
Ministry of Finance  
Department of Economic Affairs  
(IES Division)**

**Room No. 59, North Block,  
New Delhi, Dated: 02.06.2017**

**OFFICE MEMORANDUM**

**Subject: Nomination of IES Officers for short-term training programmes with Duke Centre for International Development (DCID), Duke University, U.S.A.**

IES Cadre proposes to nominate 2 IES Officers each for the following short-term training programmes with Duke Centre for International Development (DCID), Duke University, U.S.A.:

- i. Monitoring and Evaluation of Development Programme (M&EDP)  
(June 11-23, 2017)**
- ii. Fiscal Decentralization and Local Government Financial Management (PFD)  
(July 9-28, 2017)**
- iii. Budgeting and Financial Management in the Public Sector (BUDGET) (July  
23-August 11, 2017)**

2. The basic idea is to familiarize the participants with state-of-the-art empirical methods which they find useful in their policy work and to gain international exposure to learn from best practices followed internationally.

3. It is further mentioned that minimum years of service required to become eligible for applying to the courses is 7 years. With respect to the upper age limit, officers applying for these programmes should have minimum 2 (two) years of service left for superannuation at the time of attending the programme.

4. The IES Cadre would bear the tuition fee, airfare to and fro from New Delhi-Raleigh, Durham International Airport-New Delhi (Economy class including airport tax, if any) and also pay admissible per diem Foreign Daily Allowance to the participants at the applicable conversion rate.

5. IES Officers interested in participating in the above-mentioned Programme need to **apply in the enclosed application form (Annexure II) through proper channel** and send it to Ms. Dilasha Vasudeva, Assistant Director, IES Cadre, Department of Economic Affairs, Ministry of Finance (Room No. 251, North Block, New Delhi) or send it via mail to Ms. Dilasha Vasudeva, E-mail: dilasha.vasudeva@gov.in **latest by 05.06.2017 for Programme at S.No(i) and by 12.06.2017 for Programmes at S.No (ii) and (iii) in Para 1 above.** Applications received after the prescribed date will not be considered.

6. This issues with the approval of the competent authority.



Dilasha Vasudeva  
Assistant Director ( IES)  
Tele:23095142

## Annexure-I

### **Guidelines approved for the Training Programs:**

#### I. Minimum Service:

Officers should have completed a minimum of 7 years of Indian Economic Service.

#### II. Upper Age Limit:

Officers applying for these programmes should have minimum 2 (two) years of service left for superannuation at the time of attending the programme

#### III. Relevance of the course:

The course should be relevant to the current job-profile of the Officer. Officers applying for the Training Programmes should certify that the course is relevant to their current job-profile and it would also enable them to contribute to the work being handled by them.

#### IV. Foreign Training/ Conferences/Workshops/Seminars

The Officer should not have attended any Foreign Training/Conferences /Workshops/Seminars abroad of duration of more than two weeks (excluding travel time) during the last two years.

#### V. Departmental proceedings:

The Officer should not have any departmental proceedings/Vigilance cases pending or contemplated against him/her.

VI. Preference would be given to those IES officers who are currently holding cadre posts.

VII. An Officer may convey willingness for consideration of his/her name for one or all the three training programmes.

**Application Form**

1. Name of the applicant (Dr./Mr./Miss/Mrs.):
2. Batch/Year of entry into IES:
3. Date of superannuation:
4. Ministry/Department where currently working:
5. Designation:
6. Official Passport No.
7. Mailing Address:
  - (i) Office
  - (ii) Residence
  - (iii) E-mail
8. Telephone No.
  - (i) Office
  - (ii) Residence
  - (iii) Mobile
9. Details of previous published research papers, if any. Attach separate sheet.
10. Whether attended any long-term/short-term training program abroad in the last 2 years?
11. Whether attended any Conferences/Workshops/Seminars abroad during the last two years.
12. Relevance of course to the Officer (maximum 500 words). Attach on a separate sheet.
13. I hereby declare that all particulars given by me in this application are correct.

Name  
of Applicant

Signature

Date

Place

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Recommendation of IES Cadre

Name

Date

Signature of Cadre Controlling Authority