

F.No 13020/6/2017-IES
Government of India
Ministry of Finance
Department of Economic Affairs
(IES Cadre Division)

Room No. 251, North Block,
New Delhi, Dated: 17th November, 2017

OFFICE MEMORANDUM

Subject: Secondment Programme with the Treasury, Government of Australia at Canberra for officers of the Indian Economic Service (IES).

The Treasury, Government of Australia has proposed a 3-months' Secondment Programme for an officer of the Indian Economic Service (IES) at Canberra, Australia, tentatively beginning from February 12, 2017. The primary aim of the Programme is to deepen the understanding of current economic policy issues and sharing of policy experiences between both the countries.

2. Guidelines for selection of the officer for the above Programme are enclosed at *Annexure-I*. The screening of applications and final selection of the officer shall be done by a Standing Selection Committee chaired by the Chief Economic Adviser, Ministry of Finance, Government of India. The decision of the Committee shall be binding and final.
3. It may be noted that post selection/nomination, 'political clearance'/Visa Note etc. shall be obtained by the Ministry/Department where the officer is posted. The 'Deputation Order' shall also be issued by the Department/Ministry concerned.
4. **Eligible and willing officers who wish to apply for the above mentioned Programme may forward their applications in the enclosed proforma, through proper channel (i.e. by the concerned administrative Ministry/Department where the Officer is posted) and accompanied with vigilance clearance, to the IES Cadre Division, latest by 30th November, 2017.** The applications may be forwarded to the undersigned (addressed as: Room No. 251 IES Cadre Division, Department of Economic Affairs (DEA), North Block, New Delhi) or mailed at arya.kumari@gov.in or faxed at 91-11-23093570. (Note: Submission of application by an officer may not be construed as automatic nomination for the course).
5. This issues with the approval of the competent authority.


17/11

(Arya B K)
Assistant Director
Tele: 23092491

To,
All IES officers via email.

Guidelines for Secondment Programme with the Treasury, Government of Australia

A. Eligibility Conditions

I. Minimum Service:

Officers should have completed minimum 5 years of Service in the Indian Economic Service, and should be holding Cadre Posts (not on Deputation of any type) at the time of submission of application and for the duration of the Secondment Programme. Preference will be given to the officers at DS/Director level.

II. Upper Age Limit:

The upper age limit should be 55 years at the time of commencement of the Programme.

III. Foreign Training/ Conferences/Workshops/Seminars:

The Officer should not have attended any Foreign Training/Conferences /Workshops/Seminars abroad of duration of more than two weeks (excluding travel time) during the last two years.

IV. The officer should have Outstanding/Very Good grading (with minimum of three outstanding grading) in the last five year's APARs, with no adverse entries.

V. Departmental proceedings:

The Officer should not have any Departmental proceedings/Vigilance cases pending or contemplated against him/her.

VI. The officer, on selection, would need to submit an undertaking to serve in the IES for at least five years or till retirement, whichever is earlier, on return from of the Secondment Programme.

VII. MoU with the Government of Australia will need to be signed by the IES Cadre and selected officer.

VIII. Desirable skills and knowledge:

- (a) In-depth knowledge and understanding of the Indian economy, with clarity on economic theories and applied aspects.
- (b) Experience of working on MS-Excel and use of econometric software such as STATA and E-Views etc.

B. Financial Assistance

Government of Australia will fund the non-salary component of the Programme, comprising AUD 11,300 per officer as allowance (covering both living and accommodation expenses) besides the cost of economy class return air ticket. The salary component and local transport expenses to airport and back in India, shall be borne by the administrative Department/Ministry of the Officer nominated for the Programme. The bank account details of the officer nominated for the Programme may be required by the IES Cadre, for which an intimation will be sent to the officer.

C. Medical Assistance

As per the practice being followed for other long term trainings organized by the IES Cadre Division, in respect of medical expenses which may not be covered by any existing medical insurance, the IES Cadre will bear 30% of the expenses. Medical expenses with respect to ailments of non-continuing nature, i.e. emergency cases, which have not been detected at the normal place of residence, shall be covered under the Assisted Medical Attendance (AMA) Scheme of Ministry of External Affairs contained in MEA's letter no. G/GA/653/1/74 dated 5/3/79 as amended from time to time, and will be subsequently reimbursed by the IES Cadre Division of DEA.

D. Applications

Applications (in the enclosed proforma) for the above mentioned Programme shall be accepted only when duly forwarded through proper channel (i.e. by the concerned administrative Ministry/Department where the Officer is posted) in accordance with the **Guidelines** as stated above.

E. Others

On return from the Secondment Programme, a detailed tour report is to be submitted by the officer to the IES Cadre within a fortnight of returning to the place of duty. Also, the officers will be required to make a presentation before the Chief Economic Adviser / any other fora specified by the IES Cadre, on the experience and learning from the Secondment Programme.

Application Form

1. Name of the applicant (Dr./Mr./Miss/Mrs.):
2. Batch/Year of entry into IES:
3. Age as on 1st November, 2017:
4. Ministry/Department where currently posted:
5. Designation:
6. Official Passport No.
7. Mailing Address:
 - (i) Office
 - (ii) Residence
 - (iii) E-mail
8. Telephone No.
 - (i) Office
 - (ii) Residence
 - (iii) Mobile
9. Details of published research papers, if any. Attach separate sheet.
10. Whether attended any long-term/short-term training program abroad in the last 2 years? If yes, details thereof.
11. Whether attended any Conferences/Workshops/Seminars abroad during the last two years? If yes, details thereof.
12. Reasons for interest in the Programme including expectations from it (maximum 300 words). Attach a separate sheet.
13. I hereby declare that all particulars given by me in this application are correct.

Place _____ Signature of Applicant
Date _____ Name

Recommendation of IES Cadre Division:

Name _____
Date _____ Signature of Cadre Controlling Authority (IES)