

**F. No.13020/13/2017-IES
Government of India
Ministry of Finance
Department of Economic Affairs
(IES Cadre)**

**Room No. 59, North Block
New Delhi dated: 13.02.2018**

OFFICE MEMORANDUM

Subject: Inviting applications for one-week In-Service Training Programme on “Building Competencies for Personal Excellence in Public Governance” with Art of Living Foundation, Bengaluru to be held from 19th March to 23rd March, 2018.

The IES Cadre is organizing an In-Service Training Programme for Officers with minimum seven years of service, on “Building Competencies for Personal Excellence in Public Governance” with the Art of Living Foundation, Bengaluru to be held from 19th March to 23rd March, 2018. IES Officers holding Cadre posts will be given preference for the Programme.

2. The five-day course aims at bringing out innate qualities which are central to good governance such as higher self-awareness and control, developing instinctive sense of ethics and values, enabling stronger sense of belongingness and empathy within teams, enhanced values of trust, connectedness, integrity, and human touch, relief from stress & anxiety, greater personal energy and stamina, positive personal disposition and building a positive work environment, higher productivity and efficiency and improvement in physical health on several parameters.

3. The IES Cadre will bear the Programme fee and cost of the accommodation, while TA/DA of the nominated officers, as applicable, for local travel to and back from Airport; and air travel from Delhi/place of posting to Bengaluru and back, is required to be borne by the respective Ministry/Department/Organization.

4. Administration Division of the participating Ministry/Department/Organization may forward the application of eligible and interested Officers **in the prescribed format (Annexure I)** to the undersigned or send it via e-mail at dilasha.vasudeva@gov.in **latest by 28.02.2018**.

5. This issues with the approval of the Competent Authority.


**(Dilasha Vasudeva)
Assistant Director (IES)
Room No. 251
North Block
New Delhi-110001
Tele: 23095142**

To,

Joint Secretary (Administration/Establishment) of all participating Ministries/Departments

Copy also to:

1. All IES Officers via email
2. Ms. Arya B K, Assistant Director (IES); to be uploaded on the IES website

Application Form

1. Name of the applicant (Dr./Mr./Ms.):
2. Batch/Year of entry into IES:
3. Training Programme (organized by IES Cadre) attend in the last three years (list below):
4. Ministry/Department where currently working:
5. Designation:
6. Relieving Authority (Name & Designation):
7. Mailing Address:
 - (i) Office
 - (ii) E-mail
8. Telephone No.
 - (i) Office..... (iii) Mobile.....
9. Relevance of course to the Officer: