

**F.No.13020/01/2025-IES**  
**Government of India**  
**Ministry of Finance**  
**Department of Economic Affairs**  
**(IES Cadre)**  
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**Room No. 59, North Block,**  
**New Delhi, Dated: 06.06.2025**

**ORDER NO. T-4/2025**

**Subject: Probationary Training Programme (PTP) for the Officer-Trainees of IES-2025 Batch.**

In continuation with the office order of even No. dated 19.05.2025, the 18 Officer-Trainees (OTs) from IES-2025 batch will continue training as per the schedule given below:

Sl. No.	Name of the Institute	Duration	From-To	Course topic
i.	National Institute of Rural Development and Panchayati Raj (NIRDPR), Hyderabad	1 week	16.06.2025 To 20.06.2025	Rural India- Issues and Challenges, policy interventions
ii	National Institute for Micro, Small and Medium Enterprises (NIMSME), Hyderabad	1 week	23.06.2025 To 27.06.2025	Various aspects of MSME & promotion of MSME
iii	Takshashila Institution, Bengaluru	1 week	30.06.2025 To 04.07.2025	Public Policy
iv	Indian Institute of Foreign Trade (IIFT), New Delhi	1 week	07.07.2025 To 11.07.2025	International trade, WTO & Intellectual property rights
v	Institute of Secretariat Training and Management (ISTM), New Delhi	1 week	14.07.2025 To 18.07.2025	Secretarial Procedures and practices, Filing, Noting, New Pension Scheme, Leave Rules

2. The accommodation for OTs during the aforementioned PTP at Sl. No. (i), (ii) and (iii) will be arranged by the respective institute and for the PTP mentioned at Sl. No. (iv) and (v) will be arranged by Institute of Economic Growth (IEG), New Delhi. The Batch representative, at the time of scheduled training programme as mentioned above, may kindly contact the following nodal officers of the respective host organizations prior to the commencement of the training courses, in order to tie up necessary logistics:

Sl. No.	Name of Institute	Address & Contact Person
i.	National Institute of Rural Development and Panchayati Raj (NIRDPR), Hyderabad	National Institute of Rural Development & Panchayati Raj (NIRDPR), Rajendranagar, Hyderabad - 500030 <b>Contact Person:</b> Dr. Partha Pratim Sahu, Associate Professor and Head Mob. No.: 9871324924 Email id: ppsahu.nird@gov.in
ii	National Institute for Micro, Small and Medium Enterprises (NIMSME)	National Institute for Micro, Small & Medium Enterprises (NIMSME), Yousufguda, Hyderabad-500045 <b>Contact Person:</b>

	<b>Enterprises (NIMSME), Hyderabad</b>	Dr. E. Vijaya, Faculty Member & Program Director Tel. no: 040-23633258; Mobile No.: 9247499673 Email id: evijaya@nimsme.gov.in
iii	<b>Takshashila Institution, Bengaluru</b>	The Takshashila Institution, 2 <sup>nd</sup> Floor, 46/1, Cobalt Building, Church Street, Bengaluru-560001 <b>Contact Person:</b> Shri Anupam Manur, Course Coordinator Mob. No.: 9632885353 Email id: anupam@takshashila.org.in
iv	<b>Indian Institute of Foreign Trade (IIFT), New Delhi</b>	Indian Institute of Foreign Trade, Block-II, B-21, Qutab Institutional Area New Delhi - 110016 <b>Contact Person:</b> Shri Rohit Mehtani, Head (MDP) Tel. No.: 39147313 Email: rmehtani@iift.edu
v	<b>Institute of Secretariat Training and Management (ISTM), New Delhi</b>	Institute of Secretariat Training and Management (ISTM), Opposite Bersarai Market, JNU Campus (Old), New Delhi-110067 <b>Contact Person:</b> Shri Jitender Bhatti, Deputy Director, ISTM Mob: 9811129334; 011-26732069 Email: jbhatti.edu@nic.in

3. The above training schedule is to be noted by the OTs for compliance.
4. This issues with approval of the Competent Authority.

  
(Vishnu K Venugopal)  
Assistant Director (IES)  
Tele: 011-23095219

To,

1. All IES Officer Trainees of the 2025 Batch via e-mail
2. Training institute mentioned above via e-mail

Copy to:

1. Dr. Saudamini Das, Professor and Course Director (IES Training), IEG, via email.
2. PS to Adviser (IES)/ Director (IES)/ US (IES)/ DD (IES)/ SO (IES)