**SAMEERA SAURABH**

Advanced Certificate in Management: Robert Smith School of Business, University of Maryland, USA

Certificate in Management & Public Policy: Indian Institute of Management, Bangalore

BA (Hons, Economics), MA (Economics), Xavier’s College, Mumbai. LLB University of Delhi

Economic Adviser: Ministry of Micro, Small and Medium Enterprises and O/o Development Commissioner.

**Office Address** : Room No. 124-C

**Ministry of Micro, Small and Medium Enterprises**

Government of India, Udyog Bhawan,

New Delhi 1100 11.

**Cell** : + 91-9868800164/ 011- 23063433

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sameera.saurabh@gmail.com

**Education : Advanced Certificate in Management**

**Robert Smith School of Business**

**University of Maryland, USA**

**Certificate in Public Policy & Management**

**Indian Institute of Management, Bangalore**

LLB Bachelors in Law in top 5 percentile of the graduating class, University of Delhi

M.A Economics (First Class), Mumbai

B.A Economics (Honours) , Distinction

St. Xavier’s College, Mumbai

Merit Scholar 67.5%, University of Mumbai

## HONOURS : All India Merit Rank 2nd UPSC (2003)

## Indian Economic Service

## Group A Civil Service, GOI

## Research : Research Head, Center for Policy Development

**& Science, Patna (2000-2002)** CPDS is a NGO Started by LSE alumnus Dr. Sitasaran Singh.

## Competencies:

# Policy formulation and Analysis related to International Relations, Economic and Social issues.My skill sets include a systematic working methodology, rapid adaptability to new problem-solving and new locations , proven leadership and human management skills , Ability in IT, Excel, Windows . My career has led me to specialize increasingly in the organization, coordination and management of international multilateral meetings, national tripartite meetings and workshops involving diverse representation of stakeholders in India. Represented India at various international forums like PM Summit BRICS, G20 etc. Officer on Special Duty , Ministry of External Affairs for Hon’able PM Shri Narendra Modi from 2014 to 2016 managing PM tours to Brazil, Australia and Turkey . Effective written, oral, presentation skills and ability to work in a diverse multicultural team.

# I have exposure to the socio-economic grass root realities in India and have worked with a NGO in Bihar for two years prior to joining the Civil Services.

As an Officer, I worked to analyse the efficacy of the Public Distribution Scheme & Health care of the Madhya Pradesh Government in Chinkhera village in the Satpura mountains and Naravi Village in the Dakshin Kannada district of Karnataka; State Government Micro-financing schemes in Bidardistrict , Karnataka, Tehri Dam Rehabilitation Project in Tehri, Rishikesh and Hardwar; Forest Ecosystems in Burdhawan Forest on banks of Narmada river in MP, Mission Antodaya in Haryana & Karnataka . I have coordinated all India Surveys on SAGY villages under instructions of the PMO & MORD.

**My own cosmopolitan diverse background and interests in other cultures together have also made me confident in handling portfolios that require the reconciliation of different national approaches to otherwise common problems.**

**Present Designation : Economic Adviser**

**Ministry of Micro, Small and Medium Enterprises and O/o Development Commissioner**

**Room No. 124-C, Udyog Bhawan, New Delhi**

**Previous Assignments : Director Housing & RERA**

**Ministry of Housing & Urban Affairs**

**314, Nirman Bhawan New Delhi.**

**Additional Economic Adviser**

**Economic Intelligence Unit**

**Intelligence Bureau**

**Director,**

**MGNREGA**

**SansadAadarsh Gram Yojana/**

**Mission Antodaya**

**Ministry of Rural Development**

**Government of India**

**OSD & Deputy Secretary, Multilateral**

**Economic Relations,**

**Ministry of External Affairs**

**Deputy Secretary, Investment & Trade Promotion, Ministry of External Affairs**

**Deputy Secretary ASEAN Multilateral, MEA**

**India’s political and economic engagement with ASEAN, Delhi Dialogue & Look East Policy**

Presently, I am posted as Economic Adviser Handling Finance & Budget in MSME.

As Economic Advisor (Finance & Budget) to the Ministry of MSME and Development Commissioner Office, I am responsible for work relating to Finance & Budget. This included, inter-alia, expeditious scrutiny of all proposals of expenditure, timely submission of budget proposals to Ministry of Finance, monitoring progress of expenditure and monitoring disposal of Audit Observations. I am also the Government Nominee Director on the Board of Khadi & Village Industries Commission (KVIC) & National Small Industries Corporation (NSIC). Macro and Micro levels expenditure planning was done from the very beginning of the Financial year 2022-23 and expenditure review was done on regular basis, **as a result of which, Ministry of MSME achieved 99.81% expenditure of Rs. 23584.07 cr. out of the total grant of Rs. 23628.73 cr. for the FY 2022-23, highest ever during the last five financial years.**

Previously, I was Director **Housing and RERA** overlooking GoI’s regulations for assuring Housing for All to citizens of India and providing an enabling hassle free atmosphere for home buyers. I was involved in the process of revising the draft of RERA and Model Tenancy Act which aims to provide a positive environment for home buyers, builders and tenants as well as landlords. I was also handling the FDI portfolio, Grievance Redressal and issues related to operationability for the entire country. I joined this assignment in July, 2020

Prior to this posting, I was **Addional Adviser in Intelligence Bureau, Ministry of Home Affairs handling Economic Intelligence and Internal Security.**

Prior to 2017, I was holding the prestigious position of **Officer on Special Duty in MEA** dealing with Multilateral **Economic Relations** such as the G-20, BRICS, OECD, WTO etc and was part of **Hon’ble PM’s core team in BRICS and G20**.I have organized and travelled with Hon’ble PM on his visits abroad to Australia, Brazil and Turkey for all the Summits from 2014 to 2016.

In 2014, I was the Operating Officer for the **6th BRICS Summit which was the first Multilateral Summit of our Hon’ble Prime Minister** and I was involved with the organization of setting up the **New Development Bank in Shanghai.**

Before this assignment, I was working **as Director in the International Labour Affairs Division** in the Ministry of Labour & Employment.

I have also handled charge of **Employee Provident Fund Organization-** EPFO at Deputy Secretary Level. I have also worked in International Trade Statistics and the Analysis of India’s Trade in the Ministry of Commerce & Industry. Overall, I have over 20 years work experience in International Relations, Economic Intelligence, & socio-economic development.

I would like to mention the following:

1. As Assistant Director, I worked in Department of Commerce during January 2006 – November 2007 and handled matters relating to International Trade & Statistics.
2. From November 2007, I was working in the Ministry of Labour& Employment at US/DS level (Director/Joint Director) handling International Labour Affairs. This includes work relating to ILO, G20, IBSA, ASEM etc. I was entrusted with preparing interventions & Speeches for high-level segments of the Annual ILO General Body meetings including the Minister of Labour& Employment.
3. I have also represented our country at the **G20 Development Working Group & Task Force on Employment meetings in Mexico, France, Russia & Australia.**

1. I have also handled India- EFTA, RCEP & India – **EU Human Rights Dialogue related matters from my Ministry.**
2. **As OSD &Deputy Secretary in the Multilateral Economic Relations Division** of MEA, I was assigned the responsibility to look after India’s engagement with BRICS, G-20 & OECD. The high points of my work in MER Division during May 2014- March 2015 were BRICS and G-20 Leaders Summits in Brazil in July 2014 and in Australia in November, 2014. I was the Desk Officer for both these grouping during this period. I put together Hon’ble Prime Minister’s interventions and prepared India’s approach towards these Summits. I was also actively engaged in the negotiations for the finalization of the Outcome Documents of these Summits. For me, working for the PM Summit was an entirely new experience which demanded exacting dedication and immense concentration.

The 6th BRICS Summit in Brazil in July 2014 was a landmark Summit. It witnessed the signing of **Agreement on New Development Bank and the Treaty on Contingent Reserve Agreement**. I examined both documents closely at the Cabinet Note Stage through which Ministry of Finance sought Cabinet Approval to sign these documents. I also examined and processed Ministry’s approval for two MOU’s on **Technical Cooperation amongst Export Credit Guarantee Agencies of BRICS countries and BRICS Inter- Bank Cooperation Agreement on Innovation** which were also signed at the 6th BRICS Summit.

I worked with several line Ministries seeking their views on the G20 Summit Declaration and then assisted in the final negotiations of the Leaders Declaration. I have assisted the Indian G20 Sherpa and Sous Sherpa for subjects falling under the G20 Sherpa Track like Human Resource Development, Labour & Skills, Energy, Trade, Agriculture. **I have also attended the 4th Bi-Annual Meeting of the Committee of Senior Officials (CSO) held at Phuket, Thailand on 19-20 June, 2014.** In an effort to increase my knowledge and analytical abilities, I have written several papers and articles which have been (List attached page 7- 10).

I believe that my educational background in Economics & Law and work experience in handling Multilateral organizations like ILO coupled with experience in multilateral negotiations at the BRICS & G20 will be relevant to delve deeper in the areas of Diplomacy, Geopolitics, International Trade and International Affairs.

**Details of previous assignments:**

**Deputy Director, International Labour Affairs Division,**

**Ministry of Labour & Employment (2007-2014)**

Handling work related to promotion of international labour standards pertaining to areas of labour welfare in Bonded labour, Child labour, Maritime and Fishing Sector, Rio +20 Environment & Green Jobs.

As **a member of Task Force for Bonded Labour System (Abolition) Act,** 1976, I have contributed actively to various issues pertaining to identification, rehabilitation and prevention of Bonded Labour in India. The Task Force’s recommendations have crystallized into The **Convergence Scheme for Bonded Labour**. Under overall guidance of my seniors I have organized and participated in the National Workshops held on Bonded Labour Abolition & Convergence issues at Jaipur & Chandigarh.

**Publications & Achievements:**

**PUBLICATIONS**

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| --- | --- |
| 1. | **Development and Diplomacy through Lines of Credit: Achievement and Lessons Learnt**  **Topic- Lines of Credit in context of India’s overseas development**  **ORF Occasional Paper # 53**  August, 2014 |
| 2. | **BRICS 2016 – Building Responsive, Inclusive and Collective Solutions – Ethos of Indian Chairmanship of BRICS.**  Spring (January-March) 2016  **World Affairs – The Journal of International Issues Volume** Twenty – Number One, 2016 |
| 3. | **Development Approaches to Social Work: Intervention by the State** National Social Work Conference in Amity Institute of Social Sciences, Amity University.  Amity Global Social Work Review  Vol.1, No.1, January 2017. |
| 4. | **The Economics of Antitrust Competition – An International Perspective World Affairs – The Journal of International Issues**  **Topic- Antitrust Competition**  Volume: Twenty-One, Number two  Summer (April-June) 2017 |
| 5. | **The Insolvency & Bankruptcy Code, 2016: Debt Restructuring & Managing Non-Performing Assets in India**  **Topic- Insolvency & Bankruptcy Code Non-Performing Assets**  **Business Word** – July, 2017. |
| 6. | **Expanding India Innovation Capacity**  **Topic- RBI Journal on Commercial**  **Banking Chintan- Anuchintan- April-September, 2022** |
| 7. | **Growing Importance in Co-lending in Financial Intermediation**  **Published in Bank Quest**  **Topic- Financial Intermediation**  **The Journal of Indian Institute of Banking and Finance- October- December, 2022.** |
| 8. | **Reforms in Real Estate Sector in India**  **Published in April 2021 in World Affairs, Journal of International Issues.** |

**ARTICLES – YOJANA**

|  |  |
| --- | --- |
| 1. | **Achieving a Cashless Rural Economy**  **January, 2017** |
| 2. | **Building durable and quality houses in Rural Areas: Housing for All**  **September, 2017.** |
| 3. | **Challenges in Federalism and the Way Forward**  **April, 2021** |
| 4. | **Reforms in Civil Services**  **August, 2021** |
| 5. | **Infrastructure Development: The History and Challenges**  **December, 2021** |
| 6. | **Fostering an Industrial Climate in Jammu and Kashmir: MSME Sector**  **August, 2022** |
| 7. | **Strategic Interventions for addressing Concerns for the Development and Protection of Children: Focus on Adoption and Nuturing**  **April, 2022** |
| 8. | **Women Entrepreneurship in India: MSME Sector**  **March, 2023** |

**EMPLOYMENT NEWS**

|  |  |
| --- | --- |
| 1. | **G20 Foreign Ministers Meet under Indian Presidency of G20**  **March, 2023** |
| 2. | **Swachh Bharat Amrit Mahotsav**  **November, 2021** |
| 3. | **Gati Shakti- Speed of Nations Progress**  **November, 2021** |
| 4. | **Smart Cities Mission**  **December, 2021** |
| 5. | **Enhancing Infrastructural &amp; Digital Connectivity with Sunrise Opportunities: Budget 2022**  **February, 2022** |
| 6. | **Housing and Real Estate: A Story of Growth and Rejuvenation**  **March, 2022** |
| 7. | **Scheme of Funds for Regeneration of Traditional Industries (SFURTI)**  **November, 2022** |
| 8. | **Innovative India 2022**  **Unlocking India’s Innovation Potential**  **July, 2022** |
| 9. | **Accelerating Urban Initiatives for a Carbon-free World**  **July, 2022** |

**ARTICLES KURUKSHETRA**

|  |  |
| --- | --- |
| 1. | **E-commerce &Empowerment of Rural Women**  January, 2017 |
| 2. | **Strengthening Grassroots: A Balanced Model of Development Budget 2017**-**18.**  March 2017. |
| 3. | **Organic Farming in India: Heralding Women Farmers as Agents of Change**.  May, 2017 |
| 4. | **Revolutionising Indian Agriculture: Use of ICT in Rural India**  August, 2017 |
| 5. | **Educating the Rural Consumer.**  December, 2017 |
| 6. | **Rural Housing Revolution in India: A Marquee Scheme for Government of India.**  August, 2018 |
| 7. | **Empowering Farmers: Developmental Initiatives in Agriculture**  September, 2019 |

**PAPERS PUBLISHED IN RESEARCH ORGANIZATIONS/UNIVERSITY**

|  |  |
| --- | --- |
| 1. | **Regional Disparities in India,**  Institute of Economic Growth, New Delhi.  2004 |
| 2. | **Critical Evaluation of Planning in India**  National Institute of Financial Management , Faridabad  2005 |
| 3. | **Infrastructure Bottlenecks in SME’s**  National Institute of Small Industrial Enterprises, Hyderabad  2005 |
| 4. | **Women Professionals in Bombay : Economic and Social Contribution,** (Primary Research)  St. Xavier’s College, Mumbai  1995 |
| 5. | **TR Malthus and Population Problem in India : Focus on Kanpur District,** U.P.  St. Xavier’s College, Mumbai  1996 |
| 6. | **Migrant Construction Workers in Mumbai (Primary Research)**  St. Xavier’s College, Mumbai  1996 |

**ARTICLES PUBLISHED IN NEWSPAPERS/JOURNALS**

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| 1. | **Bombay Times**  **Articles on Youth & Culture**  **(1995-98)** |
| 2. | **Popular Culture & Short stories**  Sunday Observer, Mumbai 1995. |
| 3. | **Uniform Civil Code**  Sociology Journal St. Xavier’s College “ETHNOCENTRIC”. |

**Achievements:**

1. **In my present assignment as Economic Adviser, MSME various Schemes of the Ministry were examined as part of the exercise to rationalize schemes. As a result, four schemes, viz., International Cooperation Scheme, Information, Education and Communication (IEC), Survey, Studies and Policy Research and National Award and National Board Schemes were merged into one scheme, namely- “Studies, Publicity & International Cooperation (SPIC)”. Similarly, the scheme- “Mahatma Gandhi Institute for Rural Industrialization (MGIRI)”, which was under Central Sector Schemes/Projects was brought to “Other Central Sector Expenditure”.**
2. **In terms of the guidelines of Ministry of Finance, issued vide OM dated 9th March, 2022, a very thorough and careful examination of all 29 schemes of the Ministry was undertaken and CNA designated within the stipulated timeframe in respect of all non-exempted schemes leading to smooth flow of funds.**
3. **Macro and Micro levels expenditure planning was done from the very beginning of the Financial year 2022-23 and expenditure review was done on regular basis, as a result of which, Ministry of MSME achieved 99.81% expenditure of Rs. 23584.07 cr. out of the total grant of Rs. 23628.73 cr. for the FY 2022-23, highest ever during the last five financial years.**
4. **The second Batch of Supplementary was received only on 29th March, 2023. This included provision for Rs. 8000 cr under CGTMSE scheme, as announced in the Budget Speech of Hon’ble FM and Token Supplementary of Rs. 400 Cr. under PMEGP Scheme. With limited human resources, IFW worked diligently to process all such proposals to ensure that the funds earmarked for such important Schemes are released well before the end of Financial Year.**
5. **Coordinated with PMO and was in charge of PM visits to Brazil & Australia in 2014-16.**
6. **Completed Certificate in Management in Public Policy from IIM, Bangalore in 2017.**
7. **Advanced Certificate in Management from Robert Smith School of Business, University of Maryland, USA.**
8. Completed L.L.B (Delhi University) full time course in top five percentile of the graduating class along with my work at Ministry of Labour & Employment.
9. Represented Government of India at the G-20 High level conference on Policy Coherence on 23rd May, 2011 in Paris & G-20 Labour & Employment meeting at Mexico City in February 2012.
10. Received letter of appreciation from the High Commission of India at Paris. Represented GOI as member of Indian delegate at ILO Governing Body at Geneva in March 2009, 2011 & November, 2011.
11. Represented GOI at the Asian Regional Seminar on C-188 Work in Fishing at Seoul, South Korea in September, 2008.
12. Child Labour & Education training Workshop (September 2010)

**International Training Centre, Turin, Italy.**

**Background Courses**

**Foundation Course :** Lal Bahadur Shastri National

Academy of Administration

Mussoorie March – July 2004

**Advanced Economic Theory :** Institute of Economic Growth – Delhi.

Courses covered included Environmental Economics which included field trips to NTPC, Dadri (Haryana).

**Steel Plant Orientation Programme :** Bhilai Steel Plant, Bhilai

**Management Development**

**Programme** : National Institute of Financial Management (NIFM), Faridabad

**Indian Infrastructure and Financing :** National Institute of Port Management

Chennai

**District and State Level Attachment :** Madhya Pradesh Government Attachments at Bhopal, Indore, Gwalior,

Jabalpur, Narsimhapur, Pachmarchi.

**Course in Parliamentary Processes :** Bureau of Parliamentary Studies

**and Procedures**

**Overview of Capital Markets** : National Stock Exchange, Mumbai

**Small and Medium Enterprises** : National Institute of Small Industry **Promotion** Extension Training (NISIET), Hyderabad

**Course on Fiscal Policy**  : National Institute of Public Finance Policy (NIPFP), New Delhi.

**Management Development Programme**: Indian Institute of Foreign Trade (IIFT**)**

New Delhi.

**Globalization and Markets** : Indian Institute of Management

**Macro and Micro Economics of** (IIM), Kolkata

**Institutional Change**

**Telecommunications in India** : Advanced Level Telecom Training

Centre (ALTTC), Ghaziabad

**International and National** : Indian Society of International Law

**Economic Law** New Delhi

**Ministerial Attachment** : Ministry of Shipping & Road Transport

***EXTRA-CURRICULAR***  :

1. Gold Medal

Best Horse Rider (Women), LBSNAA

Mussoorie (2004 75th Foundation Course)

ii) Film Secretary, 75TH FC

Lal Bahadur Shastri

National Academy of Administration

Mussoorie (2004)

iii) Senior Representative, Student Council

ST.Xavier’s College Mumbai (1997-98)

iv) Published Articles and Short Stories

in The Bombay Times and Sunday Observer (1995-98)

v) Winner JN GUZDAR TROPHY, Rotary Club Bombay South (1993)

vi) Worked for Helpage India

vii) Organized Career Fair and Malhar

Festival Xavier’s College, Mumbai (1997-98)

viii) Mess Secretary, Indian Institute of Economic Growth New Delhi (2004-05)

ix) School Leaving Certificate in French

**REFERENCES:**

1. **Sh. B. B. Swain, IAS (GT: 1988)**

**Member, UPSC**

**23384988**

1. **Sh. Shashank Priya, IRS (C&IT: 1988)**

**Member, CBIC**

**23094788**

1. **Ms Alka Upadhyay, IAS (MP: 1990)**

**Secretary, Department of Animal Husbandry and Dairying**

**Ministry of Fisheries, Animal Husbandry & Dairying**

**23382608**

1. **Shri A.C. Pandey IAS: 1984,**

**Election Commissioner,**

**Election Commissioner of India**

**23052137, 23052138**

1. **Mr. Charanjeet Singh, Indian Foreign Service (IFS: 96)**

**JS (Eurasia)**

**R.no.183A, South Block, MEA**

**23013410**

1. **Sh. Dinesh Kapila, IES: 1996**

**Economic Adviser**

**23061397**

1. **Shri Soumen Bagchi, IFS: 1993**

**Additional Secretary**

**Indian Council of World Affairs**

**Sapru House, New Delhi**

**Phone:23310636**

1. **Ambassador Amarendra Khatua**

**Previously Secretary MEA & Ambassador of India to Argentina**

**DG Indian Council of Cultural Relations**

**Dean Foreign Service Institute**

**M: 9910907999**

1. **Professor B T Kaul**

**Faculty of Law**

**University of Delhi**

**Phone: 09934317580**

1. **Professor Rajan Govil(Ph.d, Economics, USA)**

**International Monetary Fund, Singapore**

**E-Mail:** [**rajangovil@hotmail.com**](mailto:rajangovil@hotmail.com)