

File No.13020/19/2018-IES
Government of India
Ministry of Finance
Department of Economic Affairs
(IES Cadre)

Room No. 251, North Block,
New Delhi, Dated: ~~25~~²⁶ October, 2019

OFFICE MEMORANDUM

Subject: Indian Economic Service (IES) – Australian Treasury Exchange Programme.

IES Cadre intends to conduct a short term Exchange Programme with the Australian Treasury which entails as a secondment programme, wherein one officer from the Australian Treasury shall be posted to the Ministry of Finance and one officer from the Indian Economic Service (IES) shall be posted to the Australian Treasury, for a period of 3 months each.

2. Accordingly, an officer of the Indian Economic Service (IES) **with minimum 9 years** of Service is to be selected for deputation for a period of three months to the Australian Treasury with effect from **February 2020 –April 2020 (tentatively)**. The officer on secondment would potentially be placed in a position that most closely matches the skills and experience of the selected officer. The entire period of Secondment Programme will be treated as on duty.

3. Guidelines for selection of the officer for the above Programme are enclosed at **Annexure-I**. The Committee chaired by the Chief Economic Adviser, Department of Economic Affairs, Ministry of Finance will select the officer for the Secondment Programme.

4. Post selection/nomination, political clearance/Visa Note/ Visa etc. will be obtained by the respective officer and conveyed to the Ministry/Department where the officer is posted. 'Deputation Order' will have to be issued by the Department/Ministry concerned where the officer is posted.

5. **Eligible and willing officers who wish to apply for the above mentioned Programme may forward their applications in the enclosed proforma, through proper channel (i.e. by the concerned administrative Ministry/Department where the Officer is posted) and along with Vigilance Clearance latest by 8th November 2019** to the undersigned (Room No. 251, IES Cadre, Department of Economic Affairs (DEA), North Block, New Delhi) or mailed at surobhi.m22@gov.in. It is to be noted that submission of application by an officer will not be construed as automatic nomination for the Secondment Programme.

6. This issues with the approval of the competent authority.


(Surobhi Mukherjee)
Assistant Director
Tele: 23092491

To,
All IES officers via email.

Copy to:

1. PS (Adviser)/Director (IES)/ US(IES)/DD (SJ)/AD(DA) - with a request to upload the order on IES website/SO

Guidelines for Secondment Programme with the Australian Treasury

Eligibility Conditions

I. Minimum Service:

Officer at DS/Director level in the Indian Economic Service, and should be holding Cadre Posts (not on Deputation of any type) at the time of submission of application and for the duration of the Secondment Programme.

II. Foreign Training/ Conferences/Workshops/Seminars:

The Officer should not have attended any Foreign Training/Conferences /Workshops/Seminars abroad organized by the IES Cadre during the last two years.

III. The officer should have Outstanding/Very Good grading (with minimum of three outstanding grading) in the last five year's APARs, with no adverse entries.

IV. Departmental proceedings:

The Officer should not have any Departmental proceedings/Vigilance cases pending or contemplated against him/her.

V. The officer would need to submit an undertaking to serve in the IES for atleast five years or till retirement whichever is earlier, after completion of the Secondment Programme.

VI. Desirable skills and knowledge:

- a. In-depth knowledge and thorough grounding in macroeconomics, foreign investment and taxation areas.
- b. Experience of working on MS-Excel and use of econometric software such as STATA and E-Views etc.

Financial Assistance

Australian Treasury will fund the non-salary component of the Programme, comprising AUD\$12,000 as living allowance for the entire period of 3 months besides the cost of economy class return air ticket. The salary component and local transport expenses to airport and back in India shall be borne by the administrative Department/Ministry of the Officer nominated for the Programme. The bank account details of the officer nominated for the Programme may be required by the IES Cadre, for which intimation will be sent to the officer. All other expenses will be paid by the IES Cadre/ Australian Treasury.

Medical Assistance

Medical expenses with respect to ailments of non-continuing nature, i.e. emergency cases, where ailments have not been detected at the normal place of residence, shall be covered under the Assisted Medical Attendance (AMA) Scheme of Ministry of External Affairs in continuation in MEA's Letter No. G/GA/653/1/74 dated 5/3/79 as amended from time to time, and will be subsequently reimbursed by the IES Cadre.

Applications

Applications (in the enclosed proforma) for the above mentioned Programme shall be accepted only when **duly forwarded through proper channel** (i.e. by the concerned administrative Ministry/Department where the Officer is posted) in accordance with the **Guidelines** as stated above.

Others

On return from the Secondment Programme, a detailed report is to be submitted by the officer to the IES Cadre within a fortnight of returning to the place of duty. Also, the officers will be required to make a presentation before the Chief Economic Adviser on the experience and learning derived from the Secondment Programme.

Application Form

1. Name of the applicant (Dr./Mr./Miss/Mrs.):
2. Batch/Year of entry into IES:
3. Age as on 1st January, 2020
4. Ministry/Department where currently working:
5. Designation:
6. Details of work experience so far :
7. Official Passport No.
8. Mailing Address:
 - (i) Office
 - (ii) Residence
 - (iii) E-mail
9. Telephone No.
 - (i) Office
 - (ii) Residence
 - (iii) Mobile
10. Details of published research papers, if any. Attach separate sheet.
11. Whether attended any long-term/short-term training program abroad in the last 2 years? If yes, details thereof.
12. Whether attended any Conferences/Workshops/Seminars abroad organized by the IES Cadre during the last 2 years? If yes, details thereof.
13. Reasons for interest in the Programme including expectations from it (maximum 300 words). Attach a separate sheet.
14. I attach herewith a detailed C.V.

Date

Place

I hereby declare that all particulars given by me in this application are correct.

Signature of the applicant

